



**SOUTH WEST DEVELOPMENT AUTHORITY**  
**SOWEDA**  
*MISSION DE DEVELOPPEMENT DE LA REGION DU SUD-OUEST*

Open National Invitation to Tender N° 011/24/ONIT/SOWEDA/SITB/PULCCA/2023/2024 of 13/08/2024 for the Supply and Distribution of Fertilizers and Fungicides for Primary Production of Maize and Potato, By Emergency Procedure.

Financing: IDA Loan 7116-CM-Emergency Project to Combat Food Crisis in Cameroon (PULCCA)  
Financing: 2023/2024 PULCCA Budget

**1. Subject of the Invitation to Tender**

Within the framework of realizing the activities under the funding of the IDA Loan 7116-CM-Emergency Project to Combat Food Crisis in Cameroon (PULCCA), the Director General of the South West Development Authority (SOWEDA) hereby launches an Open National Invitation to Tender for the Supply and Distribution of Fertilizers and Fungicides for Primary Production of Maize and Potato, By Emergency Procedure.

**2. Nature of Supplies**

The services related to this contract shall comprise the Supply and Distribution of Fertilizers and Fungicides for Primary Production of Maize and Potato, By Emergency Procedure to support farmers of the agricultural sectors in the South West Region as described in the terms of reference and technical specifications given below.

**3. Delivery Deadline and Place**

The maximum deadline provided for the delivery of the various items that are subject of this tender is fixed at **01 (One) month**. The items shall be delivered at the Beneficiary Councils for PULCCA activities in the South West Region.

**4. Allotment**

The supplies that are subject of this tender shall be in 02 (two) lots as follows:

Lots	Description	Budget Head
1	Supply and distribution of Fertilizers for Primary Production of Maize	2023/2024 PULCCA Budget
2	Supply and distribution of Fertilizers and Fungicides for Primary Production of Potato	

**5. Estimated Cost**

The estimated cost of this tender is 99,071,902 (ninety nine million seventy one thousand nine hundred and two francs) CFAF, taxes inclusive and allotted as follows:

Lots	Description	Amount TTC (FCFA)
1	Supply and distribution of Fertilizers for Primary Production of Maize	24,327,750
2	Supply and distribution of Fertilizers and Fungicides for Primary Production of Potato	74,744,152

**6. Participation and Origin**

The tender is open to duly legalized Cameroonian based enterprises that are experienced in the supply of farm inputs which fulfill the requirements of this invitation to tender.



## **7. Financing**

The supplies which are subject of this invitation to tender shall be financed by the IDA Loan 7116-CM-Emergency Project to Combat Food Crisis in Cameroon (PULCCA) allocated to SOWEDA.

## **8. Consultation of the Tender File**

Interested bidders can consult the tender file at the Head Office of SOWEDA, Buea (Department of Administration and Finance) during working hours (7.30 a.m. to 3.30 p.m.).

## **9. Acquisition of Tender File**

The tender file may be obtained from the same address above, as soon as this notice is published against payment of the sum of FCFA 100,000 (one hundred thousand francs), payable into the CAS-ARMP Account opened in any BICEC Bank Branch.

## **10. Submission of Bids**

Each bid drafted in English or French in seven (07) copies comprising one (01) original and six (06) copies marked as such, should reach the SOWEDA Head Office (Department of Administration and Finance) South West – Buea, against a receipt not later than **05/09/2024 at 10.00 a.m.** local time and labelled as follows:

*Open National Invitation to Tender N° 011/24/ONIT/SOWEDA/SITB/PULCCA/2023/2024 of 13/08/2024 for the Supply and Distribution of Fertilizers and Fungicides for Primary Production of Maize and Potato, By Emergency Procedure.*

*“To be opened only during the Bids Opening Session”*

## **11. Bid Bond:**

Each bidder must include in his administrative documents a bid bond issued by a first rate banking/insurance establishment approved by the Ministry in charge of finance and whose list is found in document N° 12 of the Tender File amounting as follows:

- Lot 1: FCFA 486,555 (Four hundred and eighty six thousand five hundred and fifty five francs)
- Lot 2: FCFA 1,494,883 (One million four hundred and ninety four thousand eight hundred and eighty three francs)

The bid bond shall remain valid for thirty (30) days beyond the date of validity of bids.

## **12. Admissibility of Bids**

Subject to being rejected, documents in the administrative file must include only originals or true copies certified by the issuing service or competent administrative authorities in accordance with the Special Regulations of the invitation to tender. These documents must be less than three (3) months old or established after the signing of the tender notice.

Any bid not in conformity with the prescriptions of the Tender File shall be declared inadmissible, especially the absence of a bid bond issued by a first-rate banking/insurance establishment approved by the Minister in charge of Finance or the non-respect of the model documents in the tender file shall lead to a pure and simple rejection of the bid.

## **13. Opening of Bids**

The bids shall be opened in a single phase on **05/09/2024 at 11:00 a.m.** local time in the SOWEDA Conference Hall by the SOWEDA Internal Tenders Board. Only bidders may attend or be represented by a duly mandated person.

## **14. Evaluation Criteria**

### **14.1: Eliminary Criteria**

1. Absence of a bid bond;
2. Absence or non-conformity of an administrative document within 48 hours after bids opening;
3. False declaration or falsified document;
4. Non-compliance with at least 70% of the minor technical specifications of the item;



5. Absence of quantified unit price;
6. Absence of declaration of non-abandonment of a public contract during the last three years;
7. Non-satisfaction of at least 3/5 yes of the essential criteria;
8. Financial capacity below 50% of the amount of the project;

#### 14.2: Essential Criteria

The following binary mode of evaluation shall be used:

N°	Criteria
1	General presentation of bids (summary, documents in order and colour dividers)
2	Satisfy at least 70% of the minor technical characteristics
3	References in similar domain of similar supplies: at least 03 similar supplies during the last 05 years
4	Delivery deadline (01 month maximum)
5	Proof of acceptance of the Special Administrative Clauses and description of supplies endorsed, dated, signed and stamped on last page

#### 15. Award of Contract


The contract shall be awarded to the bidder whose administrative bid shall be up-to-date, technical bid judged satisfactory and who shall be the least financial bidder.

#### 16. Validity of Offers

Bidders shall be bound by their bids for a period of 90 (ninety) days effective from the date of opening of bids.

#### 17. Complementary Information

For additional information, interested bidders should contact the Department of Administration and Finance, SOWEDA Buea – Tel: 233-32-26-22 or 233-32-28-05.


  
**Director-General**  
**Directeur Général**  
**THE DIRECTOR GENERAL**  
**NTUI OGORK**  
**Rural Development Environmentalist**  
**Ph.D Development Studies**

#### Copies:

- ARMP (for publication and archives)
- MINMAP/SW (for info)
- Chairperson of Internal Tender's Board (for information)
- Notice Boards (for information)
- Contracts Service, DAF (for archives)